



EXHIBIT A: FORM OF STATEMENT OF WORK

STATEMENT OF WORK NO. A-_____

This Statement of Work No. A-_____ (“**SOW**”) is dated and entered into effective _____, 2026 (the “**SOW Effective Date**”), by and between Forward Edge, LLC, an Ohio limited liability company (“**Forward Edge**” or “**Service Provider**”) and _____, (“**Customer**”). The executed Quote referencing this SOW constitutes an “Order” under, and is governed by, the Terms and Conditions available at <https://www.forward-edge.net/trust/> (the “**Terms and Conditions**”), which are incorporated into and made a part of this SOW by reference. Capitalized terms not defined in this SOW have meanings set forth in the Terms and Conditions. In the event of any conflict between this SOW and the Terms and Conditions, this SOW shall control solely with respect to the specific Services described herein, unless the Terms and Conditions expressly state otherwise. This SOW and the Terms and Conditions are collectively referred herein as the “**Agreement**”.

The Parties agree:

1. **Initial Term:** The SOW shall begin on the SOW Effective date and shall continue for ____ [months/years] thereafter.
2. **Summary of Services:** [PLS Coaching Services] [Edge•U]
3. **Service Fees:** The aggregate annual fees for the Services provided pursuant to this SOW shall be \$_____, payable [*in monthly installments, as invoiced pursuant to the Agreement*][*in one lump sum payment, which shall be invoiced by Forward Edge on _____ 1, 202__*].
4. **Location:** Forward Edge is not required to perform Services during a fixed hourly or daily time, but any time spent at Customer’s premises will be subject to Customer’s normal hours, project requirements, and security requirements.
5. **Customer Project Manager:** [_____].
6. **Forward Edge Project Manager:** [Relationship Manager]
7. **Description of Services:**
 - a. **Curriculum and Technology Integration Services**
 - i. Forward Edge Instructional Design Coaches (Four coaches) will coordinate with the **Customer’s** Curriculum Department to develop and execute a plan to implement technology in the classroom in accordance with the district technology plan. Forward Edge will coordinate with the **Customer’s** IT department, Curriculum department and school-level instructional staff for instructional planning, observation and feedback as needed, co-teaching, and modeling strategies for effectively integrating technology into teaching and learning. Curriculum and Technology Integration Services shall be provided to Customer throughout the Agreement term.

b. **Edge•U: Anytime, Anywhere Badge Program**

- i. Edge U is a powerful, instruction-focused professional learning system that adapts to the needs of educators. Participants can earn a wide variety of badges that confirm their accomplishments in the classroom and even earn CEU's or graduate credit along the way! Edge U offers concise, just-in-time learning to support educators with the challenges they face every day in a rapidly changing world.

8. Prerequisites and Assumptions:

Forward Edge's performance of the Services is contingent on Customer's timely delivery of the below and timely performance of Customer's other obligations under this SOW.

a. **Prerequisites:** Customer will make available to Forward Edge the following:

- i. N/A

b. **Assumptions:**

- i. Customer shall assume responsibility for all elements of this SOW that it controls.
- ii. Customer shall respond with reasonable promptness to Forward Edge requests for input or information reasonably necessary to enable Forward Edge to meet delivery schedules and other timeframes

9. Additional Service-Specific Terms and Conditions: *(List or reference attachment(s)/appendices.)*

a. N/A

10. AI and Automation Disclosure

Forward Edge's coaching and professional development services may leverage AI assistants and generative AI tools to help develop training materials, curate curriculum resources, and build learning pathways. We adhere to strict data privacy standards and ensure that no personally identifiable student or educator data is inputted into public generative AI tools to create these resources.

11. Service Fees

The PLS and/or Edge•U Services will have a total cost of \$_____ for the first twelve months. For each subsequent twelve-month period, Forward Edge may increase the cost to the then current market rate. Forward Edge will provide Customer with 30 days' written notice of such increase. This fee is exclusive of travel-related expenses, such as Airfare, Hotel, and Car Rental, which shall be billed to Customer at cost, and Per Diem expenses will conform to the then-current GSA standards at <https://www.gsa.gov/perdiem>. Fees and payment obligations are subject to the payment terms set forth in the Terms and Conditions.